



Saint Regis Mohawk Tribe

71 Margaret Terrance Memorial Way
Akwesasne, New York 13655

RFP 26-011

NOTICE TO BIDDERS

The Saint Regis Mohawk Tribe (SRMT) hereby requests proposals for **Disposal of Used Non-Hazardous Mattresses**. Proposals will be received at the Saint Regis Mohawk Tribe, Finance Department, 71 Margaret Terrance Memorial Way, Akwesasne, New York, 13655, until **September 21, 2026**. Bids can be emailed to procurement@srmt-nsn.gov. Proof of insurance for trucks that will be used must be included with the bid. Prices are to be valid until December 31, 2026.

By order of:
Saint Regis Mohawk Tribe
71 Margaret Terrance Memorial Way
Akwesasne, NY 13655

Date: August 28, 2026

Signed: *Cynthia Jacobs, Procurement Specialist*

Name of Bidder: _____

Address of Bidder: _____

Telephone Number: _____ Date: _____

Contact Person: _____

Signature: _____

*My signature certifies that the bid as submitted, complies with all Terms and Conditions as outlined in RFP 26-011. My signature also certifies that the accompanying bid is not the result of, or affected by, any unlawful act of collusion with another person or company engaged in the same line of business or commerce.



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INSTRUCTIONS FOR BIDDERS

Bidders must legibly complete, sign, and return the SRMT **Notice to Bidders Form** and **Pricing Table** along with any company bid documents to be considered.

Bids can be submitted by hand, electronically, or by facsimile. Bids can be emailed to procurement@srmt-nsn.gov with **ATTN: Procurement**. Bids can be mailed to the SRMT with **ATTN: Procurement**. If mailed, bids must be contained in an envelope and clearly state the bidder's name, address, and **RFP 26-011** on the face thereof.

Bids can be submitted via facsimile to (518) 333-0410, the cover page should clearly state the bidder's name, address, and **RFP 26-011**. Submittal of a quote by facsimile shall be interpreted to mean the bidder understands and agrees that the SRMT will consider only those portions of the quote received by the date due and/or time specified herein.

The SRMT will not be held responsible for any delays in mail, common carriers, or transmission errors. Bidders are solely responsible for ensuring their bid package is received by the SRMT by the bid deadline date.

Unless specifically provided to the contrary, all material and equipment shall be new and unused and of the current production year. Bids that are received for other than the current production year or for items and materials that had been previously used will be rejected.

Bidders' prices shall remain firm for a one-year period. The successful awarded bidder shall hold firm the prices of the quote for the duration of the project named. Pending final results received, bids may be awarded to more than one supplier.

All information, prices, notations, signatures, and corrections must be in ink or typewritten. Mistakes may be crossed out and corrections typed or printed adjacent to the mistake and initialed in ink by the person signing the quote.

All bids shall comply with current Federal, State, Tribal and other laws relative thereto. Bidder agrees that any item(s) offered comply with all applicable Federal and the State Occupational Safety and Health Act, laws, standards and regulations, including Tribal, and that bidder will indemnify and hold the buyer harmless for any failure to so conform.

Should the successful bidder fail to comply with the conditions of this bid package or fail to complete the required work or furnish the required materials within the time stipulated, the SRMT reserves the right to purchase the materials in open market, or to complete the required work, at the expense of the successful bidder.



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Should any questions arise as to the specifications or any other matters pertinent to said bid, they **must be submitted in writing** either by fax or to the above email on or before September 16th, 2026 by 3 PM EST. Any questions received after the bid deadline will not be addressed.

The SRMT shall to the greatest extent feasible provide preference to Indian organizations in conjunction with the SRMT Procurement Policy, TCR# 2021-37, as well as Women Business Enterprises Veteran with Disabilities Business Enterprises, and Minority Business Enterprises, and Veterans Business Enterprises. **Such certificates must be included with the completed bid to qualify for preferences.**

The SRMT reserves the right to reject any or all bids or any part thereof, or to accept any bid or any part thereof, or to waive any informalities in any bid, whenever it is deemed to be in the best interest of the SRMT. The SRMT may cancel this solicitation at any time.

The SRMT is not subject to New York State Sales Tax. An Exempt Purchase Certificate will be provided to the successful bidder upon request.



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SCOPE OF WORK

The Saint Regis Mohawk Tribe (SRMT) is soliciting proposals from qualified vendors to provide bulk disposal services for approximately **150-200 used, non-hazardous mattresses**. SRMT is seeking proposals for one or both of the following service options:

Option A – Vendor Transportation

- The awarded vendor shall provide transportation and disposal services to transport mattresses to an approved disposal or recycling facility. Mattresses' will be loaded into hauling vehicle by SRMT staff located at 179 County Route 43, Fort Covington, New York.

Option B – Organization Transportation

- SRMT Transfer Station may elect to transport the mattresses using an SRMT owned vehicle to the awarded vendor's approved disposal or processing facility. The vendor shall provide disposal services upon delivery and identify all applicable receiving procedures, hours of operation, and disposal fees.

The successful vendor shall provide services that include, but are not limited to:

- Acceptance and disposal of approximately 150-200 used, non-hazardous mattresses. Quantity is an estimate only and is not guaranteed.
- Compliance with all applicable federal, state, and tribal environmental and solid waste regulations.
- The successful Vendor must apply for a 2026 Solid Waste Hauler Permit with the SRMT Compliance department and comply with any other Tribal requirements under the Solid Waste Management Code (TCR-2020-09) (*if transporting*)

Transporting services, if proposing under option A.

- Proper disposal and recycling at a legally authorized facility.
- Documentation identifying the final disposal or recycling location.
- Weight tickets, manifests, receipts, or other documentation confirming proper disposal upon request.
- Coordination of scheduling with the SRMT Transfer Station.

Vendor Qualifications

- Be licensed and authorized to conduct business in New York State.
- Possess all required federal, state, and local permits necessary to transport and dispose of non-hazardous waste.



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Requirements & Permits

The successful vendor shall maintain insurance meeting SRMT minimum requirements and provide certificates of insurance prior to project. Vendor shall provide copies of:

- Applicable New York State hauling permits (if transporting mattresses)
- Required operating permits and any additional permits required by law.

PROPOSAL FORMAT

The Vendor's proposal shall address all items in the scope of work and any deliverables requests and submitted as part of the submission. Failure to sufficiently address each item may result in the Saint Regis Mohawk Tribe's determination that the Proposal does not provide sufficient detail to adequately evaluate the proposal and is, therefore, incomplete.

Disposal Facility

Responses to this RFP shall identify at minimum the following:

- Disposal or recycling facility(ies)
- Facility location(s)
- Method of disposal and recycling
- Any environmental certifications, if applicable

Transportation

Responses should clearly identify which service option(s) your company is proposing:

- ☐ Option A – Vendor provides hauling and disposal
- ☐ Option B – SRMT delivers mattresses to vendor facility
- ☐ Both Options

Pricing

Responses to the RFP should provide detailed itemized pricing separately for each option proposed.

Option A – Vendor Hauling

Include:

- Transportation
- Disposal fees
- Any environmental or fuel surcharges
- Total proposed cost



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Option B – Organization Delivery

Include:

- Disposal fee per mattress, per load, or per ton
- Any minimum charges
- Any additional applicable fees

Clearly identify any assumptions and disclose any potential costs to the Tribe associated with the performance of the work, including indirect, incidental, or otherwise unlisted costs.